



Varitronic
Systems, Inc.

300 Interchange Tower
600 South Highway 169
Minneapolis,
Minnesota 55426

Telephone: 612/542-1500
Telex: 756073
FAX: 612/541-1503

Dear Typestyler User:

Varitronics is proud to announce the Version 3.0 operating system for the Typestyler. We have also developed additional enhancements and resources that make it even more of an advantage for you to own a Typestyler. This letter highlights each change and refers you to other resources for more information.

3.0 OS Card With Stylecards Option

We are so excited about the Version 3.0 software that we are making the OS card available to you free of charge. Along with the new card goes a revised User's Guide, which is enclosed. All sections, including the Learning Activities, have been updated. Please replace all of the sections in your current User's Guide with the new sections--use the tabs you already have. (You'll notice that we've enclosed one additional tab for the new Stylecards section.) Be sure to use this new User's Guide when you operate your Typestyler.

Stylecards

The Typestyler enhancement that will impress you the most is the new Stylecards option. When you're in the Edit Method and press the <F2>(OPTIONS) key, you'll see that <F5>(STYLECARDS) is now a choice. Stylecards are special cards that you insert into the font bank like you do a font card. Each Stylecard contains up to eight different Styles. Styles are essentially pages that have been pre-formatted but contain no text; you type in your own text. Margins have been pre-programmed, tabs have been set, boxes have been drawn, ribbon color and font changes have been inserted, centering commands have been entered, etc. Everything has been set up in a well-designed format--all you need to do is type in the text!

With your new User's Guide sections, you'll find a Stylecards tab along with a Stylecards Overview section that gives you an introduction to Stylecards. Each Stylecard comes with printed illustrations you can slip into the User's Guide behind the Stylecards Overview. These illustrations show what each Style looks like, list the font cards required, and give other necessary information.

In our preliminary testing, Stylecards have drawn rave reviews from every user who has seen them. Your Typestyler dealer has a special, limited-time offer just for current Typestyler users who want to purchase Stylecards. Ask your dealer to show you a Stylecard today--we know you'll want to order some!

Easy, Automatic Columns

Another new feature you'll want to make use of is columns. In the Edit Method, press <F2>(OPTIONS) and you'll see that you can now select <F4>(COLUMN). The column function allows you to create a document in a two, three or four column format at the touch of a key. All you do is turn the function on and off! Read the Columns section in the User's Guide for details and complete Learning Activity 7.

Easy, Automatic Boxes

The Auto Box feature makes it unbelievably easy to draw boxes. When you want to draw a box, just turn on the Draw: Auto Box function in the Options screen. Then type and format the information you want boxed and turn off the Draw: Auto Box function. There's no need to calculate X/Y coordinates for the box--the Typestyler places the box around the text and leaves an appropriate amount of space between the text and the sides of the box. Draw: Auto Box in the Functions section explains this feature, and Learning Activity 6 demonstrates it.

Draft That Prints

Previously when you worked in the Edit Method, you had to wait until you finished a document before you printed it. Now, by pressing <F3>(DRAFT), you can print a document line by line as you type it. Then when you've finished typing, you have a rough draft copy for proofreading; if necessary, you can make changes and reprint using the <F4>(PRINT) function. In our testing, users have found it most efficient to turn Draft on and type the entire document, then edit after they've typed all the text. Refer to Learning Activities 2 through 7 and Draft Printing in the Functions section.

New Resident Font

Because so many of you told us that you would prefer a Helvetica type style as the resident font, we've changed the resident font to the popular Helvetica Medium 10 point. All current users will receive a free Times Roman 10 point font card (the previous resident font) in case you have saved files that use that font.

Other Changes

- You can now have more than one Center On a Point command per line. This is useful for centering titles over columns of numbers in a table. Refer to Center On a Point in the Functions section.
- When you press <Shift><down cursor> to move to the end of a file, the Typestyler will now display a "Please Wait" message. Sometimes it takes several seconds to express to the end of a long file, and this message lets you know that the Typestyler is processing the command.

●If you edit a graph and change it to a smaller size, you previously had to reselect all fonts for titles and labels. Now you only have to reselect the fonts if the sizes are too large for a smaller graph. If a font you chose for the original graph is too large for the smaller graph, the Typestyler will use the resident font, Helvetica Medium 10 point, unless you choose a new font.

●Also in Graph, the "Use Previous Graph Information as Basis For New Graph?" message will now display only if you have already created another graph since turning on your Typestyler.

Please refer to your Version 3.0 User's Guide if you have questions on any of these changes.

Typestyler Videotape

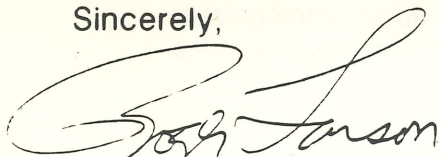
Although the Typestyler is easy to use, we've found that it helps many users to get a visual introduction to the system. That's why we've developed a videotape that familiarizes new users with the Typestyler and gets them comfortable with using the system. You current users are probably already Typestyler pros, but we're giving each of you a free copy of this videotape anyway. You can use it to see how Stylecards work and to brush up on your Typestyler skills. The tape will also be invaluable for helping you train new employees on the Typestyler.

Typestyler Newsletter

To keep in touch with you after you've purchased a Typestyler, we've created a newsletter especially for Typestyler professionals. This quarterly newsletter will answer some of your questions, provide ideas for what you can create with the Typestyler, and help you to use the Typestyler to its full capability. When you receive your copy of the first issue, be sure to return the registration card so that you get on the newsletter mailing list--you won't want to miss a single issue.

We appreciate each one of our many Typestyler customers and enjoy getting your feedback and ideas on the system. Giving you the Version 3.0 software, the Typestyler videotape and the newsletter is our way of thanking you for your continued interest in the Typestyler. It's a great system, and these enhancements and new resources will help you to make the most of it!

Sincerely,



Roger Larson
Vice President of Sales

This letter was created on the Typestyler.